

## MISSION CENTRAL COMMUNICATIONS INTERN

Mission Central is looking for a highly motivated, creative social media and community engagement specialist. This role is instrumental in developing, maintaining and monitoring Mission Central's social media and online presence. Successful applicant will create a social strategy, develop content and work to build an online community.

Intern will support the communications strategy in the following ways:

- Assist with Mission Central communications
- Create content, collaborate on strategy and proofread messaging
- Conduct interviews, draft stories (in varying forms) and assist in the production of publications
- Edit and analyze preferences of Mission Central target markets
- Develop innovative, new content to reach new audiences
- Translate information into compelling stories
- Form and implement best practices to support Mission Central social media presence

Intern will gain skills in content creation, communication and relationship building as well as an increased

knowledge of non-profits. Must be a strong communicator (through varying mediums) and a team player.

Applicants will be accepted on a rolling basis. Please submit your resume and cover letter to [stitzel@missioncentral.org](mailto:stitzel@missioncentral.org)

### **MISSION CENTRAL MARKETING COORDINATOR**

Mission Central is looking for a highly motivated marketing coordinator to recruit, educate and retain varying volunteers in new roles. This position will be instrumental in developing and implementing plans to extend Mission Central's volunteer base as well as retain volunteers. Successful applicant will:

- Facilitate new volunteer specific training program
- Build and foster engaged relationships with current and future volunteers
- Cultivate collaborations between corporations and Mission Central
- Support new and returning volunteers in a manner which aligns with Mission Central strategies
- Onboard new volunteers
- Track volunteer hours and successes, both internally as well as at our HUB locations

Intern will gain skills in relationship building, training, and operations as well as an increased knowledge of non-profits. Must be a strong communicator (through varying mediums) and a team player.

Applicants will be accepted on a rolling basis. Please submit your resume and cover letter to [stitzel@missioncentral.org](mailto:stitzel@missioncentral.org)

### **MISSION CENTRAL PROGRAM INTERN**

Mission Central is looking for a highly motivated individual to assist in running varying programs related to outreach, outreach education and disaster recovery. This position will be instrumental in developing and implementing plans to extend Mission Central's reach. Successful applicant will:

- Create and facilitate new programs
- Build and foster engaged relationships
- Cultivate collaborations between other non-profits and Mission Central
- Track growth, opportunity and successes

Ideal for social services, human serviced, education or social work majors. Intern will gain skills in relationship building, training, and operations as well as an increased knowledge of non-profits. Must be a strong communicator (through varying mediums) and a team player.

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